

## CHANGE ORDER REQUEST FORM

PROJECT: CR108 Resurfacing from Bay Rd to Middle Rd

DATE: 2/26/2024

CHANGE ORDER NO. 2

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS  
COUNTY CONTRACT / PURCHASE ORDER NO.: CM3372

CONTRACTOR: Hubbard Construction Company ENGINEER / ARCHITECT: DRMP, Inc.

The undersigned parties agree to amend this Contract to: Deductions due to underruns of pay items 570-1-13 (Sod), 706-1-3 (Raised Pavement Marker), 711-16-102 (Thermoplastic, White 8"); Overrun of pay item 711-16-101 (Thermoplastic, White 6")

RECOMMENDED:

By: *[Signature]*  
Engineer/Architect (Authorized Signature)  
Date: 3/1/2024

APPROVED:

By: *[Signature]*  
COUNTY (Authorized Signature)  
Date: 3/1/2024

ACCEPTED:

By: *[Signature]*  
Contractor (Authorized Signature)  
Date: 3/8/2024

District Two Local Agency Change Order Request  
Change Order Number 03

Financial Project Number: 441214-1-58-01      Contract Number: G2819

Project Description: Pavement Resurfacing on CR 108 from Bay Rd to Middle Rd in Nassau County FL

Local Agency: Nassau County

Original Contract Amount: \$4,271,900.68      Change in Contract: \$ (45,407.00)

Current Contract Days: 148      Change in Contract Days: 0

Change Due to Design Error or Omission: No

Description of Changes:

- A. Underrun plan quantity for contract Pay Item 570-1-13 (Performance Turf, Sod and Soil – Shoulder Treatment Index 570-010) by 3,975-SY from 29,066-SY to 25,091-SY.
- B. Underrun plan quantity for contract Pay Item 706-1-3 (Raised Pavement Marker, Type B) by 352 EA from 1,861 EA to 1,509 EA.
- C. Underrun plan quantity for contract Pay Item 711-16-102 (Thermoplastic, Standard-Other Surfaces, White, Solid, 8") by 0.02 GM from 0.02 GM to 0.00 GM.
- D. Overrun plan quantity for contract Pay Item 711-16-101 (Thermoplastic, Standard-Other Surfaces, White, Solid, 6") by 0.02 GM from 2.00 GM to 2.20 GM.

Justification for Changes:

- A. Nassau County and contractor agreed to eliminate 10,221-LF of 3.5-ft wide shoulder treatment work for Pay Item 570-1-13 (Performance Turf, Sod and Soil – Shoulder Treatment Index 570-010) from Station 127+20 to Station 171+77. As a result of observed and existing site conditions, shoulder treatment was not needed within the limits identified.
- B. Contractor's sequence of milling and resurfacing from Station 127+20 (Bay Rd) to Station 171+00 (CSX RR Crossing) and from Station 208+62 to Station 541+42 (Middle Rd) resulted in 352 fewer Pay Item 706-1-3 (Raised Pavement Marker, Type B) (RPM) being required for project completion.
- C. Subcontractor mistakenly applied 0.02 GM of contract Pay Item 711-16-101 (Thermoplastic, Standard-Other Surfaces, White, Solid, 6") from Station 135+46 to Station 135+84 and from Station 135+91 to Station 136+24 instead of 0.02 GM of contract Pay Item 711-16-102 (Thermoplastic, Standard-Other Surfaces, White, Solid, 8") per contract plan sheet S-3 (Signing and Pavement Markings). Nassau County agreed to leave the 6" thermoplastic pavement marking in place.
- D. Subcontractor applied 0.02 GM of contract Pay Item 711-16-101 (Thermoplastic, Standard-Other Surfaces, White, Solid, 6") from Station 135+46 to Station 135+84 and from Station 135+91 to Station 136+24 instead of 0.02 GM of contract Pay Item 711-16-102 (Thermoplastic, Standard-Other Surfaces, White, Solid, 8") per contract plan sheet S-3 (Signing and Pavement Markings). Nassau County agreed to leave the 6" thermoplastic pavement marking in place.

Resources/Materials:

Item No.	Item Description	Unit	Change in Quantity	Unit Price	Total Change In Cost
570-1-13	Performance Turf, Sod and Soil – Shoulder Treatment Index 570-010	SY	(3,975)	\$ 11.00	\$ (43,725.00)
706-1-3	Raised Pavement Marker, Type B	EA	(352)	\$4.70	\$ (1,654.40)
711-16-102	Thermoplastic, Standard-Other Surfaces, White, Solid, 8"	GM	(0.02)	\$6,920.00	\$ (138.40)
711-16-101	Thermoplastic, Standard-Other Surfaces, White, Solid, 6"	GM	0.02	\$5,540.00	\$110.80

*Raymond Albury*  
\_\_\_\_\_  
Local Agency Representative

02/06/2024  
Date

*Paul M. ...*  
\_\_\_\_\_  
District Two Program Administrator

2/12/2024  
Date

*[Signature]*  
\_\_\_\_\_  
Contractor

2-16-2024  
Date

Change Order #3 Entitlement Analysis

**Description of Underrun Quantities Requested:** An underrun of 3,975-SY of performance turf shoulder treatment due to existing field conditions conflicting with the roadway plans. An underrun of 352-EA of raised pavement markers (RPM) to contractor's means and methods resulted in fewer RPM being needed to complete the project. An underrun of 0.02-GM of 8" wide, solid white thermoplastic pavement marking which was not placed on the project.

**Description of Overrun Quantity Requested:** An overrun of 0.02-GM of 6" wide, solid white thermoplastic pavement marking applied instead of 8" wide, solid white thermoplastic pavement marking.

**Entitlement Analysis for Additional Contract Cost Reduction:** On 7/25/23, a field meeting was held to discuss the planned shoulder treatment for CR 108 between Bay Road and US highway 1 in Hilliard, FL. Representatives from Hubbard Construction Company, Nassau County, the Florida Department of Transportation (FDOT) District Two, and DRMP established that an excessive amount of existing material would need to be removed from the shoulder areas along CR 108 from Station 127+20 (Bay Road) to Station 171+77 (US Highway 1) in order to achieve the desired outcome of applying work entailed by Pay Item 570-1-13 (Performance Turf, Sod and Soil – Shoulder Treatment Index 570-010). Removal of the excess material from the shoulder areas was not within the original scope of the project, therefore it was agreed that the contractor would not perform the shoulder treatment between those stations. Nassau County agreed to allow for the mistakenly applied 6" thermoplastic pavement marking to remain in place in lieu of the 8" planned pavement marking.

**Engineer's Concurrence:** To avoid the unplanned removal of a large quantity of material and regrading of the existing shoulder areas along CR 108 between Bay Road and US highway 1, it was necessary to reduce the plan quantity for Pay Item 570-1-13 (Performance Turf, Sod and Soil – Shoulder Treatment Index 570-010) by 3,975-SY. DRMP agrees that the underrun of shoulder treatment quantity is acceptable and meets the intent of the project.

**Engineer's Estimate:**570-1-13 Performance Turf, Sod and Soil – Shoulder Treatment Index 570-101

Original plan quantity: 29,066-SY  
 Quantity installed: 25,091-SY  
 Quantity underrun: 3,975-SY at \$11.00 per SY  
 Total underrun of shoulder treatment: (\$43,725.00)

706-1-3 Raised Pavement Marker, Type B

Original plan quantity: 1,861-EA  
 Quantity installed: 1,509-EA  
 Quantity underrun: 352-EA at \$4.70 EA  
 Total underrun of raised pavement markers: (\$1,654.40)

711-16-102 Thermoplastic, Standard – Other Surfaces, White, Solid, 8"

Original plan quantity: 0.02-GM  
 Quantity installed: 0.00-GM  
 Quantity underrun: 0.02-GM at \$6,920.00 per GM  
 Total underrun of 8" wide solid white thermoplastic: (\$138.40)

711-16-101 Thermoplastic, Standard – Other Surfaces, White, Solid, 6"

Original plan quantity: 2.00-GM  
 Quantity installed: 2.02-GM  
 Quantity overrun: 0.02-GM at \$5,540.00 per GM  
 Total overrun of 6" wide solid white thermoplastic: \$110.80

**Negotiated Cost:** Costs were based on the existing schedule of values. No negotiations were required.

Federal Aid Eligibility

**Non-participating Funding:** N/A

**Participating Funding:** The result of this change is a deduction of original contract quantities due to an inconsistency between the plans and actual field conditions. This deduction to the current contract amount is anticipated to be considered participating.

Summation

Participating Change in Cost for CO #03:	\$ (45,407.00)
Non-Participating Change in Cost for CO #03:	\$ 0.00
Change in Time for CO #03:	Zero (0) Days
<b>Total Change in Cost:</b>	<b>\$ (45,407.00)</b>
<b>Total Change in Time:</b>	<b>Zero (0) Days</b>
Current Contract Amount (Includes Previous Change Orders):	\$4,271,900.68
Current Contract Time (Includes Previous Change Orders):	148 Days
<b>Contract Amount After CO #3:</b>	<b>\$4,226,493.68</b>
<b>Contract Time After CO #3:</b>	<b>148 Days</b>

Alaric T. Burn

Digitally signed by Alaric T. Burn  
 DN: E=ABurn@drmp.com,  
 CN=Alaric T. Burn,  
 OU=Jacksonville Users, OU=DRMP  
 ActiveUsers, DC=drmp1, DC=com  
 Reason: I am the author of this  
 document  
 Date: 2024.02.06 09:23:37-05'00'

Ric Burn, Project Administrator

02/02/2024  
Date

**CHANGE ORDER APPROVAL FORM**

PROJECT: CR108 BAY RD TO MIDDLE RD

CHANGE ORDER NUMBER: 02

DATE: 2/26/2024

CONTRACT NUMBER: CM3372

TO CONTRACTOR: Hubbard Construction Co.

Description: Deductions due to underruns of pay items 570-1-13 (Sod), 706-1-3 (Raised Pavement Marker), 711-16-102 (Thermoplastic, White 8"); Overrun of pay item 711-16-101 (Thermoplastic, White 6")

Reason for Change Order: As a result of observed and existing site conditions, shoulder treatment (sod) was not needed within the limits identified. Also, contractor mistakenly applied 6" white thermoplastic stripes instead of 8" thermoplastic stripes. The County agreed to keep the 6" and a net savings was realized. Also, due to milling and paving sequencing, 352 raised pavement markers were not needed.

Original Contract Sum.....	\$	<u>4,271,900.68</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Contract Sum Prior to This Change Order.....	\$	<u>4,271,900.68</u>
Amount of this Change Order (Add).....	\$	<u>(45,407.00)</u>
New Contract Sum Including this Change Order.....	\$	<u>4,226,493.68</u>

The Contract Time will be increased or decreased (select one) n/a days  
 Previous Substantial Completion: 10/17/2023 Previous Final Completion: 11/14/2023  
 New Substantial Completion: 10/17/2023 New Final Completion: 11/14/2023

APPROVED BY: Robert Companion DATE: 4/26/2024  
 Department Head/Managing Agent

APPROVED BY: Lanace Kilmore DATE: 4/26/2024  
 Procurement

APPROVED BY: Chris Lacambra DATE: 4/26/2024  
 Office of Management and Budget 4/26/2024

APPROVED BY: Denise C. May DATE: 5/16/2024  
 County Attorney 5/16/2024

APPROVED BY:   
County Manager

DATE: 5/16/2024

APPROVED BY: N/A  
John F. Martin, Chairman

DATE: \_\_\_\_\_

ATTEST: N/A  
John A. Crawford, Clerk of Courts

DATE: \_\_\_\_\_

Account No(s). 63470541-563361 LAPSI

**Certificate Of Completion**

Envelope Id: 339DC37A25C846E5A15ECA0EA6ACDD3C Status: Completed  
Subject: Complete with DocuSign: CM3372 Change Order 2 Approval - Pay Item Deduction (\$45,407.00)  
Source Envelope:  
Document Pages: 7 Signatures: 5 Envelope Originator:  
Certificate Pages: 6 Initials: 5 George Murray  
AutoNav: Enabled gmurray@nassaucountyfl.com  
EnvelopeId Stamping: Enabled IP Address: 50.238.237.26  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

**Record Tracking**

Status: Original Holder: George Murray Location: DocuSign  
4/26/2024 7:26:47 AM gmurray@nassaucountyfl.com

**Signer Events**

**Signature**

**Timestamp**

Robert Companion  
RCompanion@nassaucountyfl.com  
Deputy County Manager - County Engineer  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 4/26/2024 7:47:33 AM  
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Signed: 4/26/2024 7:59:15 AM

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Tracy Poore  
tpoore@nassaucountyfl.com  
OMB Admin  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 4/26/2024 7:59:16 AM  
Viewed: 4/26/2024 9:10:25 AM  
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chris lacambra  
clacambra@nassaucountyfl.com  
OMB Director  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 4/26/2024 9:11:57 AM  
Viewed: 4/26/2024 10:13:56 AM  
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**Electronic Record and Signature Disclosure:**  
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Lanaee Gilmore  
lgilmore@nassaucountyfl.com  
Procurement Director  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 4/26/2024 10:14:15 AM  
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**Electronic Record and Signature Disclosure:**  
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Signer Events	Signature	Timestamp
Raymond Albury ralbury@nassaucountyfl.com Security Level: Email, Account Authentication (None)	RA  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/30/2024 10:11:38 AM Viewed: 4/30/2024 10:12:25 AM Signed: 4/30/2024 10:12:36 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Ric Burn ABurn@drmp.com Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 69.57.114.239	Sent: 4/30/2024 10:11:38 AM Viewed: 5/1/2024 5:34:54 AM Signed: 5/1/2024 5:35:48 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 5/1/2024 5:34:54 AM ID: f44be7c6-2c3a-4fbe-81b5-a2563c387075		
William Dumas william.dumas@hubbard.com Director of Contract Administration Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 97.71.143.50	Sent: 4/30/2024 10:11:38 AM Resent: 5/14/2024 8:09:55 AM Viewed: 5/14/2024 8:26:31 AM Signed: 5/14/2024 8:26:52 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 5/14/2024 8:26:31 AM ID: c612cd06-88d5-40e3-b006-1d0759ac1910		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/26/2024 11:32:24 AM Resent: 5/14/2024 8:26:54 AM Viewed: 5/16/2024 8:13:36 AM Signed: 5/16/2024 8:13:45 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Denise C May dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 5/16/2024 8:13:47 AM Viewed: 5/16/2024 8:43:35 AM Signed: 5/16/2024 8:44:14 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 5/16/2024 8:44:16 AM Viewed: 5/16/2024 8:45:39 AM Signed: 5/16/2024 8:45:45 AM
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Editor Delivery Events	Status	Timestamp
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	5/16/2024 8:45:39 AM
Signing Complete	Security Checked	5/16/2024 8:45:45 AM
Completed	Security Checked	5/16/2024 8:45:46 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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